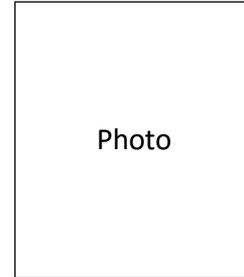


**ANNEXURE-A**

**APPLICATION FORM FOR EMPANELMENT IN ESIC, SUB REGIONAL OFFICE, TIRUNELVELI  
(TO BE FILLED IN BY THE APPLICANT ADVOCATES)**

To  
Joint Director (I/C),  
ESI Corporation, Sub Regional Office,  
Panchdeep Bhavan,  
ESIC Complex, Salai Street, Vannarpettai,  
Tirunelveli– 627003



Name (In Block Letters)	
Father's Name	
Name of the Court applied for	Employees 'Insurance Court, District and Subordinate Courts and Other Tribunals in Tirunelveli, Tuticorin and Kanyakumari districts
<b><u>CHECKLIST</u></b>	
List of documents attached (please mark tick)	
Copy of all Certificates and mark-sheets (Graduation Onwards)	
Experience Certificates	
Duly filled in <b>Annexure-A</b>	
Others (Please specify):	
1.	
2.	
3.	
4.	

<b>PERSONAL DETAILS (In Block Letters)</b>	
1.	Name in Full
2.	Date of Birth
3.	Nationality
4.	Address for correspondence with PIN and Phone No.
5.	Permanent Address with PIN and Phone No.
6.	Address of office/chamber, if any, with Phone No.
7.	Enrollment Number (please attach copy)
8.	Mobile Number(s)
9.	Email ID
10.	Are you related to any ESIC employee? If so, please give details (viz. Name, designation, place of work & relationship with the applicant)

11. Details of Educational qualification

(Commencing with the Graduation or equivalent examination)

<i>Examinations Passed</i>	<i>Name of the Board/University</i>	<i>Class or division</i>	<i>% of Marks</i>	<i>Subjects</i>	<i>Year of Passing</i>
LLB/Law Graduate					
Post Graduation					
Other Professional Qualifications					

12. Whether the applicant is currently on the Panel of any other Government Department/PSU/Statutory Body/Autonomous Body etc. and if yes, the details below (Self certified copy of the Office Order/letter of empanelment may be attached)

Name of the Department/PSU/Statutory Body/Autonomous Body	Period	
	From	To

13. Whether the applicant has worked as Legal Researcher (LR) attached to any Court/judge? If yes, the details and the supporting documents

Name of Court/Judge	Period of Research	Supporting documents

14. If one or more advocates are associated as juniors of the applicant, their details to be provided below

Sl.No.	Name of the advocates	Enrolment No. with date

15. Infrastructural facilities available with the applicant's office be provided below

Office space (Address, area, location, self- owned/leased)	Office clerk	Steno/typist	Support staff

16. Number of Cases relating to ESIC handled earlier:

Sl. No.	Title of case (Documentary proof must be attached)

17. Whether the applicant has been engaged (through Vakalat nama) as counsel in any landmark case? If yes, the particulars of the case with copy of the judgement wherein his/her name is recorded as advocate for one of the parties (Copy of order/Judgement be attached as proof).

Name of the Court	Case title	Nature of Judgement/Brief

18. Whether Income Tax return is being filed for last five years? Yes/No  
(If yes, please attach copies of ITRs for last two financial years)

19. Details of Bank Account/PAN Number/Aadhar number be provided below

Bank Account Details (Bank Account Number, Address of the branch and IFSC code)	PAN number	Aadhar Number

20. Whether any proceeding has ever been commenced against the applicant advocate or is continuing before the disciplinary Committee of the Bar Council for alleged professional misconduct:

Sl.No.	Details of allegations and proceedings	Finding made by the disciplinary committee

21. Whether any criminal complaint has ever been filed or FIR registered or any criminal proceeding has ever commenced against the applicant advocate:

Sl.No.	Details of allegations and proceedings	Finding made by the Court

22. Any additional professional qualification(s), which will further the candidature, including membership of professional society, awards and honors etc. may be listed in the box below (Documentary proof may be attached)

A large, empty rectangular box with a thin black border, intended for the candidate to list any additional professional qualifications, memberships, awards, or honors. The box is currently blank.

**UNDERTAKING**

1. I hereby confirm and declare that the information furnished in the application and in the attached certificate is true, correct and complete to the best of my knowledge and belief. I have not concealed any relevant information. I am fully aware that if any of the information furnished by me is found to be false/ incorrect, my candidature for the empanelment will be treated as cancelled and matter will be referred to the appropriate authority.
2. I also undertake to maintain absolute secrecy about the cases of the ESIC as required.
3. I also undertake to abide by the terms and conditions of empanelment.
4. I also undertake to return all case files and records to the ESIC as and when required by ESIC.
5. I agree with the fee schedule notified by ESIC.

Signature of the Advocate :

Enrolment number :

Mobile number :

Place: \_\_\_\_\_

Date: \_\_\_\_\_